

Procurement Plan-Goods

Procurement Entity:KETU SOUTH MUNICIPAL ASSEMBLY																	
Budget Period: JANUARY-MARCH 2022																	
Source of Funding		BASIC DATA					Tender Documents	Tendering Period		Tender Evaluation		Contract Finalization			Goods Delivery		
Contract Package*	Plan vs. Actual	Package Number	Estimated Amount (Cedis)	Procurement Method	Final Authority for Contract Award	Plan vs. Actual	Prep & Submission by Ex Agency	Tender Invitation Date	Tender Closing	Submission of Tender Eval Report	Approval by Final Authority	Plan vs. Actual	Contract Amount (Cedis)	Date Contract Award	Date Contract Signature	Arrival of Goods	Inspection Final Acceptance
						Duration						Duration					
1. FUEL AND LUBRICANT	Plan	VR/KSMA/2022/01	20,000.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
2.RUNNING COST	Plan	VR/KSMA/2022/02	123,000.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
3. OFFICE SUPPLIES AND ACCESSORIES	Plan	VR/KSMA/2022/03	30,000.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
4.PRINTED MATERIALS AND STATIONARY	Plan	VR/KSMA/2022/04	160,000.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
5.OFFICE FACILITIES, SUPPLIES AND ACCESSORIES	Plan	VR/KSMA/2022/05	66,453.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
6. SANITATION / OTHER EQUIPMENT	Plan	VR/KSMA/2022/06	33,000.00	NCT	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
7. PROCUREMENT OF OFFICE STATIONERY(AGRIC DEPT.)	Plan	VR/KSMA/RRQ/	1,074.83	RFQ	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
8. PROCUREMENT OF OFFICE EQUIPMENT	Plan	VR/KSMA/RRQ/08	8,000.00	RFQ	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
9. PROCUREMENT OF START UP KITS FOR PWD	Plan	VR/KSMA/RRQ/09	150,000.00	RFQ	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual					Actual						Actual					
10. PROCUREMENT OF STREETLIGHTS	Plan	VR/KSMA/RRQ/10	50,000.00	RFQ	ETC	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual	VR/KSMA/RRQ/10	52,000.00	RFQ	EH	Actual	10/01/22	10/01/23	24/01/22			Actual		31/03/22			
11. PROCUREMENT OF INDUSTRIAL EQUIPMENTS	Plan	VR/KSMA/RRQ/10	50,000.00	RFQ	EH	Plan	02/01/22	10/01/22	24/01/22	31/01/22	8/02/22	Plan		16/02/22	22/02/22	01/03/22	15/03/22
	Actual	VR/KSMA/RRQ/10	71,916.00	RFQ	ETC	Actual	10/01/22	10/01/23	24/01/22			Actual		31/03/22			

PROCUREMENT ENTITY: KETU SOUTH MUNICIPAL ASSEMBLY																				
Budget Period: JANUARY-MARCH 2022																				
Source of Funding		BASIC DATA						Tender Documents	Tendering Period		Tender Evaluation		Contract Finalization			Contract Implementation				
Contract Package*	Plan vs. Actual	Package Number	Estimated Amount (Cedis)	Procurement Method	Pre-or Post Qualification	Final Authority for Contract Award	Plan vs. Actual	Prep & Submission by Ex Agency	Tender Invitation Date	Tender Closing-Opening	Submission Tender Eval Rpt	Approval by Final Authority	Plan vs. Actual	Contract Amount (Cedis)	Date Contract Award	Date Contract Signature	Mobilization Advance Payment	Substantial Completion	Final Acceptance	Final Cost
							Duration						Duration							
1. MAINTENANCE OF RESIDENTIAL BUILDING	Plan	VR/KSMA/2022/02	10,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
2. MAINTENANCE OF OFFICE BUILDING	Plan	VR/KSMA/2022/03	10,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
3. ACQUISITION AND DEVELOPMENT OF FINAL DISPOSAL SITE	Plan	VR/KSMA/2022/04	100,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
4. MAINTENANCE OF GENERAL EQUIPMENT	Plan	VR/KSMA/2022/05	5,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
5. REHABILITATION OF MARKET SHED AT AVOEME	Plan	VR/KSMA/2022/06	200,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
6. RESHAPING OF FEEDER ROADS	Plan	VR/KSMA/2022/07	150,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
7. INSTALLATION AND MAINTENANCE OF STREETLIGHT	Plan	VR/KSMA/2022/08	75,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
8. EXTENSION OF WATER PROJECT IN THE MUNICIPALITY	Plan	VR/KSMA/2022/09	290,000.00	NCT		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
Total Cost	Plan						Plan						Plan	#REF!						#REF!
	Actual						Actual						Actual	#REF!						#REF!
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PROCUREMENT ENTITY: KETU SOUTH MUNICIPAL ASSEMBLY																				
Budget Period: JANUARY-DECEMBER 2022																				
Source of Funding		BASIC DATA						Tender Documents	Tendering Period		Tender Evaluation		Contract Finalization			Contract Implementation				
Contract Package*	Plan vs. Actual	Package Number	Estimated Amount (Cedis)	Procurement Method	Pre-or Post Qualification	Final Authority for Contract Award	Plan vs. Actual	Prep & Submission by Ex Agency	Tender Invitation Date	Tender Closing-Opening	Submission Tender Eval Rpt	Approval by Final Authority	Plan vs. Actual	Contract Amount (Cedis)	Date Contract Award	Date Contract Signature	Mobilization Advance Payment	Substantial Completion	Final Acceptance	Final Cost
							Duration						Duration							
9. MAINTENANCE OF MARKET	Plan	VR/KSMA/2022/10	50,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
10. REPAIRS OF RESIDENTIAL BUILDINGS	Plan	VR/KSMA/2022/11	60,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	
	Actual						Actual						Actual							
11. MAINTENANCE OF	Plan	VR/KSMA/2022/12	30,000.00	NTC		ETC	Plan	02\01\22	10\01\22	24\01\22	08\02\22	22\02\22	Plan		08\03\22	22\03\22	04\04\22	18\04\22	21\12\22	

INSTITUTIONAL TOILETS	Actual						Actual						Actual													

Procurement Plan-Services

Procurement Entity: KETU SOUTH MUNICIPAL ASSEMBLY

Budget Period:2022

Source of Funding

Contract Packages*	Plan vs. Actual	Package Number	Estimated Amount (Cedis)	Selection Method	Final Authority for Contract Award	Plan vs. Actual	Preparation of Request for Proposals		Consultant Proposals		Proposal Evaluation Technical (T) & Financial (F)				Plan vs. Actual	Negotiations			Contract Finalization			Contract Implementation			
							Prep & Submission by Executing Agency	Invitation Date	Submission/Opening Date	Complete Evaluation Report (T)	Opening Financial Proposals	Complete Eval Report (T) (F)	Approval of Eval Report (T) (F)	Negotiations		Submission Draft Contract	Approval of Negotiation report	Contract Amount (Cedis)	Contract ward	Contract Signature	Plan vs. Actual	Mobilization Advance Payment	Draft Report	Final Report	Final Cost
							Duration								Duration						Duration				
1.UTILITY BILLS	Plan	VR/KSMA/2022/01	40,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
2.CANTEEN SERVICE	Plan	VR/KSMA/2022/02	75,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
	Plan	VR/KSMA/2022/03	25,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
4. REPAIRS OF GENERAL EQUIPMENT	Plan	VR/KSMA/2022/04	25,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
5.STAFF DEVELOPMENT	Plan	VR/KSMA/2022/05				Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
6. MAINTENANCE OF OFFICIAL VEHICLES	Plan	VR/KSMA/2022/06	40,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
7.MAINTENANCE OF SANITATION STRUCTURES	Plan	VR/KSMA/2022/07	9,011.03			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
8. LOCAL CONSULTANT FEE	Plan	VR/KSMA/2022/08	70,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
9.SUB-STRUCTURES	Plan	VR/KSMA/2022/09	30,000.00			Plan								Plan							Plan				
	Actual					Actual								Actual							Actual				
<b>Total Cost</b>	Plan		314,011.03			Plan								Plan						0.00					0.00
	Actual		0.00			Actual								Actual						0.00					0.00

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